

Qualicum School District Parents Advisory Council Minutes

October 16, 2024 124 West 2nd Ave Qualicum Beach

- **SD69 School PAC Executives/Representatives:**

CEAP - Collaborative Educational Alternative
Secondary

AES - Arrowview Elementary School

EOES - Ecole Oceanside Elementary School

FBS - False Bay Elementary School

QBES - Qualicum Beach Elementary School

BSS - Ecole Ballenas Secondary School

PASS Parksville Alternate Senior

BES - Bowser Elementary School

EES - Errington Elementary School

NBES - Nanoose Bay Elementary

SES - Springwood Elementary

KSS - Kwalikum Secondary School

1. **Acknowledgements by Ray. Reminder to all this meeting is being recorded**
2. **Introductions in person and virtually. In Attendance Ray W - AES, Lisa H. -KSS Raani D - EOES, Matt W – MATA, Maleah B - CEAP/PASS , Erin- EES, Jackie-NBES Laura W. NBES, Felicia SES, Julie B - SES, Rudy Terpstra – Director of Instruction, Trustee Eve Flynn, Nicole- Parent, Shauna G. parent, Amy- parent, Jessica parent, Jessica T parent, Nicole- parent, Angel D parent, Sandra P, parent, Kim B. parent, Phil Parent, Avrillee parent, Carlie, parent, Christina, parent. Parent 1,2,3. Online.(names unknown)**
3. **Adoption of the agenda motion made by Lisa 2nd Jacquie H. Raani motions to move the elections to item 7, Matt 2nd. Both motions. Passed.**
4. **Approval of minutes. Approve minutes at the next meetings as they have not been posted online yet.**
5. **Delegations (5 min) there is no delegations this meeting.**
6. **Information Request Items (60 min)**
 - **Bus registration fees - Do bus registration fees cover administrative costs to register riders? What is the total dollar amount collected in bus registration fees?**
 - Rudy \$25 per person, to make sure ridership is committed. Busses were sometimes running ½ empty. Ridership registration went from 2000-1800. Fees were waived if you could not afford it. Approx 1300-1500 riders. New software for the bus system making changes. Fees covered software and administrative costs. Jacquie asked for a specific number and he estimated 1500x\$25 as many people opted to not pay.
 - **Backpack Program - What is QSDs role in the Backpack Program? How much funding does QSD provide and where does the funding come from? Are there currently families on a waiting list for the backpack program?**
 - Rudy. School District 69 is a partner, it is not their program. SD69 supports the Backpack Program. However, the money used to support the Backpack Program is from the Feeding Futures allotment, targeted funding to feed students. So that not only feeds students at all our schools with food programs, and they are also, families are fed through the Backpack

Program, and SD69 makes a contribution to that. The wait list, people do end up on the wait list through, they apply, and then usually get to that family part of the program as soon as possible. So technically, like when I asked last week, there was no families on the wait list. \$40K from feeding futures went to it. Lisa stated that she knows of families who have contacted her about support through the Oceanside Family Program, a volunteer led initiative saying they were on the backpack program last year and are not able to be on it this year and are on a waitlist even though Gillian Wilson wrote saying there is no wait list. Rudy will look in to this and get back to Ray.

- **EAs** - *What happens when EAs request a day off and no coverage is found?*
 - Rudy states the schools deal with absenteeism, including EA absenteeism, as best as possible. If an EA is absent the person is not replaced then administration do the best by placing people the best they can. Rudy says they have as many EA's as possible. This happens often in all sectors, at BSS every day. District prioritize teachers and EA's.

Does Qualicum School District have a policy for EAs on call not to have other employment?

This is actually a collective agreement item. Defer to CUPE. The district does not have this policy.

If an EA on call is unavailable 3 times what happens?

This is also part of the Collective agreement so Ray will follow up with CUPE.

- **NRT** - *Parents have requested the answers to 15 specific NRT questions. Several of the questions can be answered with a yes or no.*

What is NRT and why was it prioritized in the budget?

- Rudy: There is some misinformation out there. NRT is not just Cale Burke. He now has a role in our NRTs, but NRTs don't come from him.

Needs response teams. School district student support services programs. Last year district did a student services review and from that Developed a plan, out of that needs were to be addressed. As a district wanted to add some staffing, MATA had some alternate ideas and in the end NRT was made with time and space to collaborate with TOC support for teachers to collaborate, focused on needs that were identified in schools and by teachers. Rudy also wanted to add the context. As a school district, they hire or bring in outside support for many initiatives related to the strategic plan

- .. The school district hires outside support related to strategic planning. All of these people are outside, tied to supporting strategic planning. Rudy shared Framework for learning slide. It is on website for parents to view.

What is the intended outcome of NRT and how will it be measured?

- Rudy: Opportunity for teachers to align their role teachers work in partnership with a facilitator. Within the work day for preplanned learning activities. It is to enhance student learning.

Whose needs are prioritized in NRT?

Rudy: Student's needs. Improve learners, the measurements are improvements in learning.

How is NRT expected to improve learning for the average student?

Rudy: Teachers can focus on what the needs of the students are. Collaboration by teachers is impacting learning in the classroom and is considered by most as the most effective way to improve learning for kids.

Is there an example of another Canadian school district that has paid for NRT and has data showing improvement after NRT training?

Rudy: SD69 made up the acronym. But really it is just collaboration in education.

Is NRT mandatory for teachers and will teachers provide feedback on NRT in an anonymous survey?

Rudy: Its encouraged and optional, there is feedback for improvement, no survey in place. Jacquie asked how many teachers have participated, as the budget line item was over \$200K. How many hours of services are provided for the budget this year? Half day of collaboration starting soon. 30-40 NRT's last year. There was no budget last year but district made it work. Last year district had additional students and used that TLC coverages to cover it. Jacquie asked how to actually measure the outcomes? Rudy: the focus on improving reading, Read teams for the past 5 years comes from the Board direction to improve literacy. Their goal is to graduate more students. MATA teachers can reach out to their union to give feedback on NRT's Jacquie asked for justification for this amount of spending, surprised that this level of spending would be approved for a project without any anticipated number of hours of collaboration?

Rudy: believes 50-100 collaborative groups. Typically 3-5 teacher per group

Was it considered to use the same amount budgeted for NRT, for teachers to upgrade via specialty certificates or workshops that they felt would best help them manage behaviors and challenges in the dern classroom?

Rudy: NRT came from strategic plan. Certifications and workshops are teacher responsibility. Teachers also can attend provincial pro d, lots of teachers go to those. Matt from MATA: infographic, teacher collab piece, Curriculum Implementation Advisory Committee. **CIAC**. CIAC will determine if a survey is needed or not. He feels there is a good feedback loop within the internal processes. Professional learning community, collaboration amongst teachers improves how they do things. MATT: students create the needs, and the teachers prioritize the needs. Teachers determine the need that is best serving them. Jacquie: If it is teacher driven, why was it decided above and beyond PRO D? The purpose of Pro D, teachers determine what they need. The admin can not tell a teacher what to do on those days, it was bargained in. Learning community like an NRT can be shaped by district administration providing a more restrictive environment. Jacquie asked for clarification. Matt MATA explained difference between PRO D vs Collab time.

- **COW meetings** access to the information from the **Committee Of the Whole** meetings. Would like clarification from the trustees as to why the motion to record meetings was rescinded?

Eve Flynn, Board Chair. COW education, finance and policy. Notes are there for board meetings. But in context of the policies, deliberation is done at the COW, opportunities for people. RECORDED budget meetings, education COW, seeing in recorded fashion after that fact doesn't provide opportunity. Regular board meetings on YouTube. She is concerned with AI using her voice. Did the decision to rescind the recordings benefit anyone. Policies take place over 3 meetings. There is no discussion to restoring the recording of the meetings.

Jacque: Please ask the board what they want to see from parents for next year? What information can we provide? what evidence do you need to see from us? A lot of parents don't understand the flow of the district, what does the board need to see to restore?

Felicia: she often attends board meetings and finds them transparent. – is it on the table could be once every 3 months in the evening so that parents can attend? Julie Austin presented a motion back in May/June. Table is open every month, parents need to write in. Raani: asked for the board meeting minutes to be posted more timely way. They will work on that. They have given Ray the info on who is attending for each meeting. Liaison trustees can attend a PAC meeting at the school if the PAC's request them to attend.

- **Malea went to the COW meeting** and will provide notes at the end of meeting.

7. Treasurer report (5 min) Brenda is not here tonight.

8. Business arising from the minutes / action items (20 min)

DPAC page was on hold – Ray started his own page, now that he is DPAC president people feel he should not be on the parent page. Is Ray allowed to run a private page and hold a DPAC page? Issue presented that in topics belonging to DPAC and personal opinions, it is hard to do both and not be biased. Jacque: People shouldn't lose their ability to have opinions if you hold other positions. Ray states that Freedom of expression 2b and 2c ability to have assembly peaceful assembly online. Ray will change the name of the group. Will revisit this next meeting

9. VOTE FOR 2024/2025 DPAC executive

Ray, asks for nominations from the floor for positions.

Vote by acclaim for 2024/2025 DPAC Executive Ray Woroniak President

New members:

Vice President Megan Hurd; Secretary Lisa Haupt; Treasurer Jacque Harkema; Member at large Maleah Bajich; Member at large Raani Desai

Banking - tabled for next meeting

Bylaw 13 procedure for banking tabled for next meeting recommendation is to remove this bylaw.

There should be an auto response added to sd69dpac@gmail.com It was transferred to Ray but most of the sent/deleted items have been deleted?

The old DPAC FB page was deleted from FB. No chance for current executive to take it over. Lisa: How is that a choice? That page has been in use since I posted content in 2017.2018. It is supposed to be passed to new executive? It is too late, its deleted.

10. New business

- SD69 DPAC is in breach of bylaws 10, 12, 13, and 16

Ray has to inform everyone of breaches. BYLAW 12 resolved since its deleted

Bylaw 13&16 will be fixed by the bank Bylaw 10 is holding 2 positions.

Do the minutes need to be posted and approved before new executive can sign on? Jessica said that only Ray needed to go. Jacquie asked Jessica to sign off. Each person can go themselves. Brenda thinks we need minutes. Bylaw 13 says we need the minutes. Notice of liability in case something happens since none of the executive have access to the bank accounts since July 2024. Suggested by Malea to post a public notice of liability Lisa will provide minutes asap.

Reoccurring Business

A) School PAC updates from DPAC reps

- AES no update
- BSS no update,
- BES, no update,
- False Bay no update,
- Errington, Erin. They have a great budget this year and just put in picnic tables, they are hosting an open to all schools Halloween event.
- EOES, Raani. Working on fall fundraisers, art cards, Purdy's and a Holiday Store. Working hard to get playground upgrades.
- NBES, Laura new to DPAC. \$35K into fundraiser for the outdoor play structures, more people on PAC now, doing a community coupon book, Halloween walk supports NBES They are redoing constitution working on safer walkway in community. Sidewalk has been repainted.
- JASON QBES – back to school picnic and now planning for 3 fundraisers, growing smiles, Mabel's labels, working on fundraising goals for playground. Jason would like to know how to find out schools are on the rotation for the playground? Jessica says that, Springwood is up in JULY for a playground the funding will be in March from government, KSS is next. Contact Phil at the school district.
- KSS Lisa. Having a biosphere awareness day, working on basketball court fundraising. Our principal is on leave. The town of Qualicum is working on traffic calming in front of the school.
- SES Springwood, Julie, they are exciting to announce funding for the playground. They need to fundraise further for it. Currently doing Mitchell soup fundraiser, coupon books Purdy's and produce boxes and looking at grants.
- CEAP/PASS Maleah PASS it is slow right now, PAC has a motion forward to provide breakfast or pizza on a Friday. CEAP school dance and borrowed Springwood equipment. Slow PAC start this year.

B) Information requests for the next meeting.

Discussion on where to post the minutes and recordings from the DPAC meetings.

DPAC has a page on the school district website if you record them on YouTube a Private link only. and post them individually. PAC website and email list and FB page. Julie asks if meetings can be added to the school district website? Ray will let the school district know the dates for DPAC minutes. Raani can help make website; Lisa will help with the google drive.

- RAY motions share the DPAC meetings on youtube private channel not in a

playllsit and share the link on the website, PAC email list, minutes and google from and FB. No one is opposed, Laura NBES abstains. Passed.

C) Discussion. COMMUNICATIONS PLAN How do we communicate all the different types of info. Not everyone wants to see 2 hours of minutes. A condensed minutes will be shared, and recordings will be the entire meeting. Raani: suggests DPAC should create a communications plan and executive will discuss.

D) Agenda items for the next meeting.

- Why are we still filling out multiple forms at the beginning of each year.
- Bus fees \$25 where did money go \$37500 where did the financial reasonability shift? Riding the bus is supposed to be for free. How much did the software cost. Where is the money going.
- PRE-K was only available for a certain percentage. PRE K question to be brought up again. District is rolling it out again ask for an update.
- Request from EES. Rotation of infrastructure maintenance in schools how it works?

12. Questions / Open discussion

- Maleah providing update on COW meeting she attended - Policy they followed the agenda at COW meetings. Keep facts neutral. They are discussing which facts to share. Friday public will see the information for proposal made public. Enrollment some are up some are done. Grants are down by \$900K and ISP down, 70 students moved to Coast Karma and a lot of them having funding attached to them. Coast Karma does specialized learning for those kids. K is not filling up, lots of 12 leaving. Alternative education kicking in. Level 2 funding down level 3 up. ISP is at 135 usually they are about 165. Misc Revenue down Roams payments down. Salaries are up 2024-2027 plan want to figure out how to bring back homeschoolers. Trustees brought up admin cost and salary are up and teachers salary are down. MATA 9 teachers to 1 admin the provincial average is 12.5 to 1 admin. Dr Jory feels we are in the middle zone, teachers and leadership to explore moving forward Government funding down. Trustees asked for Data. They gave Bus updates/
- Policy meeting policy 600 personnel Julie thinks its reactionary and undermined. Policy 606 was written Nov 2022. They are doing homework on. Policy 500, 501, 503 505 and 506.
- Policy 516 students 1.1 million for indigenous pay for salaries for indigenous learning. Currently making terms of reference
- Afterschool care there are wait lists
- Raani should be director at large to work on communication plan. Maleah motions, 2nd by Jacquie, no opposed no abstain. Passed that Raani Desai is director at large.
- Maleah motions to adjourn at 9:30 Raani 2nd, meeting adjourned.

13. Adjournment and next meeting date

- thank you to all who all who came virtually
Ray will post the time and date of next meeting.